



## **Hassert Park Online Soccer Rental**

Must have household account created, if you do not have a household account, please call: 815-838-1183 ext. 201

1. Lockportpark.org
2. Click on Program Catalog – View & Register
3. Click on Login (left side)
4. Click on Rentals/Birthday Parties tab
5. Scroll down to Hassert Park
6. Choose Soccer Field
7. Scroll down to calendar
8. Pick date & time
9. Add to cart
10. Click on checkout

After booking you will then answer the prompts about your rental...

1. View/Print Rental Contract
  - a. Please sign & return
2. Confirm attachments
3. Provide your cell phone #
4. Read and Agree to Conditions
5. Agree to acknowledge: No lights on soccer fields
6. Click on Submit responses
7. Agree to Rental Waiver
8. Sign your digital signature
9. Click Save
10. Confirm Waiver Agreement
11. Continue to payment
12. Enter your full credit card #, expiration date and 3-digit security code
13. Verify that your billing name and address are correct
14. Click next
15. Review & Confirm receipt

If you need to book a tournament, please contact Dave Herman at: 815-838-1183 ext. 204