

**Lockport Township Park District
Park Board Minutes
December 15, 2025**

Regular meeting of the Board of Commissioners of the Lockport Township Park District was held on Monday, December 15, 2025 at 7:00 p.m. at Dellwood Park Community Center, 1811 Lawrence Avenue, Lockport, IL 60441 followed by the Pledge of Allegiance.

Upon calling roll, the following Commissioners were present:

Jeff Rigoni
Don Bauer
Paul Nobis
Patrick Maier
Max Woods

Also, present were:

Bill Riordan, Executive Director
Nathan Krusinski, Director of Business
Ken Tondini, Director of Park Services
Pete Hall, Director of Facilities, Projects & Planning
Ben Ragle, Director of Recreation
Gina Madden, Attorney
Lisa Bruni, Board Recording Secretary
Pam Hutton, Public Relations and Marketing Supervisor
Steve Lunde, Director of Golf Course Operations
Jeff Schenk, Chief of Police

Consent Agenda

Motion made by Commissioner Max Woods, second by Commissioner Patrick Maier to approve consent agenda for the following:

- Minutes of November 24, 2025
- Board Workshop Minutes of November 24, 2025
- Bills & Payrolls

Roll call results were as follows:

Ayes: Jeff Rigoni, Donald Bauer, Patrick Maier, Paul Nobis, Max Woods

Nays: None

The Motion Was Duly Carried

Disbursement checks issued and recorded in the accounts payable journal for November 2025 for the following funds:

General Fund	409,324.72
Museum Fund	534.77
Police Fund	3,843.91
Recreation Fund	282,432.94
Chaney Pool Fund	8,350.81
Heritage Falls Water Park Fund	12,471.35
Challenge Fitness	69,767.51
Prairie Bluff Public Golf Club	91,277.33
Special Recreation	267,010.17
Construction	33,846.80
Debt Service	<u>915,543.25</u>
Total	\$2,094,403.56

Employee payrolls for the month of November 2025 for the following funds:

General Fund	101,361.93
Museum Fund	1,604.00
Police Fund	25,303.84
Recreation Fund	174,145.56
Chaney Pool Fund	822.12
Heritage Falls Water Park Fund	822.12
Challenge Fitness	79,287.24
Prairie Bluff Public Golf Club	<u>98,906.79</u>
Total	\$482,253.60

Treasurer's Report

Motion made by Commissioner Don Bauer, second by Commissioner Paul Nobis to approve the Treasurer's Report as follows:

- Fiscal Treasurer's Report November 2025
- Cash & Investment Report November 2025

- PPRT Analysis
- Prairie Bluff November 2025
- Round Analysis
- Challenge Fitness November 2025
- License Agreement Payments

Roll call results were as follows:

Ayes: Jeff Rigoni, Donald Bauer, Patrick Maier, Paul Nobis, Max Woods

Nays: None

The Motion Was Duly Carried

Correspondence

- None

Report of Officers

A. Attorney's Report

- None

B. Secretary's Report

- None

C. President's Report

- President Rigoni called for a public hearing for the 2026 Budget at 7:00 p.m. on Monday, January 26, 2026 in the conference room at DPCC – 1811 S. Lawrence Ave., Lockport, IL 60441.

Director's Report

- **Department head meetings**
I continue to meet with the Department Heads with evaluations and preparing for 2026.
- **Safety meeting**
We continue to hold safety meetings virtually.
- **Special events**
Attached are the special events through January 2026.
- **Jingle Bell Jam**
Jingle Bell Jam was Saturday December 6th. It was nice event, it did snow that day but turnout was still good.
- **Crest Hill Winterfest**
It was a good turnout for this event. We had some staff host a craft table while other staff handed out pop, water and chips. We also loaned the City tents and hay wagons to use at the event.
- **Holiday event**
The annual Holiday event is Friday December 12th at Prairie Bluff.
- **Clubs of Cheer Luncheon**
The Clubs of Cheer Holiday luncheon is Friday December 12th at 11:30am at Cog Hill.
- **NWCSRA Recognition Dinner Dance**
The NWCSRA annual Recognition Dinner Dance was Wednesday December 10th.
- **Crest Hill Holiday luncheon**
Pete and I attended the annual luncheon at Crest Hill.
- **Senator Loughran Cappel Holiday event**
Pete and I stopped by Senator Loughran Cappel's office for her Holiday event.
- **Romeoville TIF**
I attended the annual TIF meetings in Romeoville.
- **Staff resignation letter**
Attached is the resignation letter from Andrew Evans.
- **Nashville trip**
We had a patron that was extremely disruptive on the recent Nashville trip. Attached is the letter sent to the patron.
- **Heritage Falls Water Park update**
Pete discussed the delay for the pipes were due to the weather and that staff will finish the project when the snow clears.

- **Chaney Pool**
Pete stated that staff had an initial slide meeting with the contractor and IDPI will need final slide drawings before the installation is permitted, the project will be completed in 2026.
- **Dellwood Park bridges**
Pete met with the bridge manufacture at the location to discuss access for the bridge construction. There are several items requested from IDNR to be resubmitted for the permit application on the bridges.
- **Lago Vista Park update**
Pete stated that the fitness equipment was delivered and will be installed when weather permits.
- **Solar update**
Pete explained that the engineering has been completed and submitted for permit approval. The panels have been ordered and he is working with ComEd on the connections and on the agreement for rebates on the project.
- **Creekside / Oak Valley Playground**
Pete stated that he is working with Plainfield Park District to finalize the design for this new park site that will be turned over to the district shortly. He added that the initial layout was submitted to the playground manufacturer so that the equipment could be ordered before prices rise. He explained that this will be a Spring 2026 project.
- **Sadie Ridge**
Pete stated that they accepted the contract for design and we are working with a local architect on the project, which is scheduled to be opened in the fall of 2026.
- **Other capital updates**
Staff is working on requirements for updating the mixing pad at Prairie Bluff. The lighting was scheduled for installation last week, but was pushed back due to the snow.
- **2026 Budget Workshop**
The 2026 Budget was discussed at the Workshop on Nov 24th with the proposed budget to be put on display later this week. The 2026 Budget will be adopted in January 2026.
- **Community Solar**
We continue to work with vendors on a Community Solar agreement for the Prairie Bluff campus.
- **IAPD/IPRA Conference**
The IAPD/IPRA State Conference is January 29th – January 31st. The early bird registration deadline is early December. Please let me know if you plan on attending the conference. Attached is the schedule of events.
- **NWCSRA meeting**
I will attend the December meeting to finalize their 2026 budget

Unfinished Business:

A. Approve Farm License

Attached is the farm license agreement for the southern parcel at Hassert Park with Jim Filotto. Jim has farmed this land for many years with Will County Forest Preserve and the Park District. I do not see this parcel being developed during the next 3 years. Attorney Madden prepared this license agreement that was approved in 2022. The current agreement expired on October 31, 2025. Typically, farm licenses end after the harvest season. This agreement is the same as the previous agreement with the new dates. Last month staff reviewed this agreement with the Board.

Staff recommends approving the Farm License Agreement with Jim Filotto pending Attorney review.

Motion made by Commissioner Don Bauer, second by Commissioner Patrick Maier to approve the Farm License Agreement with Jim Filotto pending Attorney review.

Roll call results were as follows:

Ayes: Jeff Rigoni, Donald Bauer, Patrick Maier, Paul Nobis, Max Woods

Nays: None

The Motion Was Duly Carried

B. Approve Haunted Hayride/Curse of the Bayou License Agreement

Attached is the draft of the Hayride of Horror / Curse of the Bayou license agreement. This license agreement is for 1 year. There is an increase of \$2,765 for this agreement compared to last year's agreement. There is an increase of \$765 for the increase in cost of insurance and \$2,000 for the build out class expenses. Last year the \$2,000 for the build out class expenses were paid directly by the Park District. For this agreement, Living Dead Girl will be responsible for these expenses. In total, it is

just an increase of \$765 from last year's agreement. There is some wording that staff is requesting in this agreement. Those changes are highlighted in yellow.

Staff reviewed this agreement with the Board at the November Board meeting. The first payment will be sent out on January 2nd 2026. Staff recommends approving the license agreement with Living Dead Girl pending Attorney review.

Motion made by Commissioner Paul Nobis, second by Commissioner Patrick Maier to approve the license agreement with Living Dead Girl pending Attorney review.

Roll call results were as follows:

Ayes: Jeff Rigoni, Donald Bauer, Patrick Maier, Paul Nobis, Max Woods

Nays: None

The Motion Was Duly Carried

C. Approve Disc Golf License Agreement

Attached is the draft of the disc golf license agreement. This license agreement is for 5 years. After discussion with Sean and staff, we feel it is best to simplify this agreement and leave the construction projects out of this agreement. This agreement will increase each year by the previous year's CPI. However, there will be a minimum increase of 2.5% and maximum increase of 5%. So, if the CPI is 1.5%, the increase would be 2.5 % or if the CPI is 6%, the increase would just be 5%. Any projects that are completed will have a separate agreement. There is \$40,000 in the 2026 proposed budget for installation of the patio. We would work with Sean and establish an amount that he would contribute to that project. We would address all joint projects outside the agreement. The current agreement expires in January 31, 2026.

This agreement has changed since last month; however, we feel this is a much simpler agreement not including projects. Staff is comfortable with this agreement would recommend approving the license agreement with Dellwood Disc Golf Co. as presented pending attorney review.

Staff reviewed this agreement with the Board at the November Board meeting. Staff recommends approving the license agreement with Dellwood Disc Golf Co. pending Attorney review.

Motion made by Commissioner Max Woods, second by Commissioner Paul Nobis to approve the license agreement with Dellwood Disc Golf Co. as presented pending attorney review.

Roll call results were as follows:

Ayes: Jeff Rigoni, Donald Bauer, Patrick Maier, Paul Nobis, Max Woods

Nays: None

The Motion Was Duly Carried

New Business:

A. Adopt Resolution #2025-4 – Fund Balance Commitment

Attached is Resolution # 2025-4 prepared by Attorney Madden. This resolution will commit funds from the General Fund, Recreation Fund, Special Recreation Fund and Construction Fund balances to the projects in exhibit "B". These projects were identified in the budget workshop to be priorities of Staff and the Board to be completed or started in 2026. These projects were put on hold for various reasons including the timing of property being deeded to the Park District, the best time of the year to complete this project, permitting, etc.

Also attached are the 2026 proposed budget summary, identified projects, our Fund Balance Policy and the proposed 5-year capital plan.

Staff recommends adopting resolution # 2025-4 committing funds from the General Fund, Recreation Fund, Special Recreation Fund and Construction Fund Balances for future capital projects of the Lockport Township Park District during 2026.

Motion made by Commissioner Patrick Maier, second by Commissioner Paul Nobis to adopt resolution # 2025-4 committing funds from the General Fund, Recreation Fund, Special Recreation Fund and Construction Fund Balances for future capital projects of the Lockport Township Park District during 2026

Roll call results were as follows:

Ayes: Jeff Rigoni, Donald Bauer, Paul Nobis, Patrick Maier, Max Woods

Nays: None

The Motion Was Duly Carried

B. Adopt Board Meeting Schedule

Section 5 ILCS 120/2.02 of the State Statutes states, "Every public body shall give notice of the schedule of regular meetings at the beginning of each calendar year or fiscal year and shall state the regular meeting dates, times and places of such meetings". Our fiscal year is the calendar year.

Here are the suggested Board meeting dates for 2026. The meetings will still be the 4th Monday of each month with the exception of May 2026 and December 2026. The location will be at DPCC. We can use the conference room for most meetings or use the multi-purpose room if additional space is needed.

January 26, 2026
February 23, 2026
March 23, 2026
April 27, 2026
*May 18, 2026 – Due to Memorial Day
June 22, 2026
July 27, 2026
August 24, 2026
September 28, 2026
October 26, 2026
November 23 - 2026
*December 14, 2026 – Due to Christmas

Staff recommends adopting the Board meeting dates for 2026.

Motion made by Commissioner Paul Nobis, second by Commissioner Max Woods to adopt the Board meeting dates for 2026.

Roll call results were as follows:

Ayes: Jeff Rigoni, Donald Bauer, Paul Nobis, Patrick Maier, Max Woods

Nays: None

The Motion Was Duly Carried

C. Approve Purchase of Police Vehicle

As discussed at the Budget Workshop last month, staff is looking to purchase a Police vehicle in the 2026 budget. Attached is the proposal through the Suburban Purchasing Cooperative for a 2026 Ford Interceptor. The order cut-off for contract #204 at this pricing is December 2025. Also attached is a list of the Police vehicles with year and mileage for each vehicle. Staff would be looking to replace the 2013 Ford Interceptor with over 129,000 miles. There is \$60,000 in the 2026 budget for the purchase of this vehicle. The base cost of the vehicle is \$44,954.00. There is \$1,604.00 in options that we will add to this vehicle for a total cost of \$46,558.00. The vehicle will be outfitted with lights and sirens through another vendor after we receive the vehicle.

Staff recommends approving the purchase of a 2026 Ford Interceptor through the Suburban Purchasing Cooperative contract #204 in the amount of \$46,558 with the included options as presented.

Motion made by Commissioner Patrick Maier, second by Commissioner Paul Nobis to approve the purchase of a 2026 Ford Interceptor through the Suburban Purchasing Cooperative contract #204 in the amount of \$46,558 with the included options as presented.

A short discuss took place regarding the vehicle packages.

Roll call results were as follows:

Ayes: Jeff Rigoni, Donald Bauer, Paul Nobis, Patrick Maier, Max Woods

Nays: None

The Motion Was Duly Carried

D. Approve Proposal for Printing Summer Brochure

Attached are three proposals for the Summer Highlights from Viso Graphics for 46,000 brochures. Attached are proposals for 16, 20- and 24-page brochures. Last year we did the 24-page brochure. Prior to 2020, we sent out three large seasonal brochures. Instead, we do a Summer Highlights brochure as well as two Senior Newsletters. The Summer Highlights is for our biggest registration season. Staff recommends the 24-page brochure again for the 2026 Summer Highlights.

The Summer Highlights will be out in mid-April.

Staff recommends approving the 24-page proposal from Viso Graphic for the 2026 Summer Highlights in the amount of \$19,670.49.

Motion made by Commissioner Max Woods, second by Commissioner Paul Nobis to approve the 24-page proposal from Viso Graphic for the 2026 Summer Highlights in the amount of \$19,670.49.

Roll call results were as follows:

Ayes: Jeff Rigoni, Donald Bauer, Paul Nobis, Patrick Maier, Max Woods

Nays: None

The Motion Was Duly Carried

E. Approve Executive Session Minutes

Executive session minutes from November 24, 2025 were delivered for your review and approval.

Motion made by Commissioner Paul Nobis, second by Commissioner Patrick Maier to approve the Executive Session Minutes from November 24, 2025.

Roll call results were as follows:

Ayes: Jeff Rigoni, Donald Bauer, Paul Nobis, Patrick Maier, Max Woods

Nays: None

The Motion Was Duly Carried

F. Executive Session Minutes to Release

In order to comply with the Open Meetings Act, we must review the Executive Session Minutes for release semi-annually to determine if 1) the need for confidentiality exists as to all or part of the closed session minutes, or 2) that the minutes or portions thereof no longer require confidential treatment and are available for public inspection.

September 28, 2020 – Litigation, Sale of Park Property.

November 24, 2025 – Litigation, Specific employees.

It is the recommendation of Attorney Madden to not release the minutes of September 28, 2020 and November 24, 2025 due to the fact that confidentiality still exists to these minutes.

Staff recommends not releasing the September 28, 2020 minutes and November 24, 2025 as confidentiality still exists to these minutes.

Motion made by Commissioner Paul Nobis, second by Commissioner Patrick Maier to not release the September 28, 2020 minutes and November 24, 2025 as confidentiality still exists to these minutes.

Roll call results were as follows:

Ayes: Jeff Rigoni, Donald Bauer, Paul Nobis, Patrick Maier, Max Woods

Nays: None

The Motion Was Duly Carried

G. Staff Presentation

Bill stated 2025 was another successful year. Most programming has exceeded to pre-pandemic numbers. Golf rounds in 2025 topped a record setting 2024 season. Challenge Fitness memberships have consistently been extremely strong in 2025.

Pam has worked with each department to prepare a presentation of our accomplishments. Each Department will have a representative to go through these accomplishments.

Executive Session

Commissioner Don Bauer, seconded by Commissioner Patrick Maier motioned to go into Closed Session pursuant to – 5 ILCS 120/2 (c) (1), Discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the Park District and pursuant to – 5 ILCS 120/2 (c) (11), Pending, probable or imminent litigation.

Executive Session started at 8:23 p.m.

Commissioners Present: Max Woods, Paul Nobis, Jeff Rigoni, Don Bauer, Patrick Maier

Others Present: Bill Riordan, Pete Hall and Attorney Madden

At 9:39 p.m. Commissioner Max Woods, seconded by Commissioner Paul Nobis motioned to come out of Closed Session.

All Commissioners present Voted “AYF”

At 9:41 p.m. Commissioner Max Woods, seconded by Commissioner Paul Nobis motioned to go back into Regular Session.

All Commissioners present Voted “AYE”

H. Approval of Staff and Salary Proposal

Staff recommends approving the 2025/2026 staff and salary proposal as presented.

Motion made by Commissioner Don Bauer, second by Commissioner Max Woods to approve the 2025/2026 staff and salary proposal as presented.

Roll call results were as follows:

Ayes: Jeff Rigoni, Donald Bauer, Paul Nobis, Patrick Maier, Max Woods

Nays: None

The Motion Was Duly Carried

I. Approve Executive Director’s Contract

Motion made by Commissioner Patrick Maier, second by Commissioner Paul Nobis to approve the Executive Director's Contract.

Roll call results were as follows:

Ayes: Jeff Rigoni, Donald Bauer, Paul Nobis, Patrick Maier, Max Woods

Nays: None

The Motion Was Duly Carried

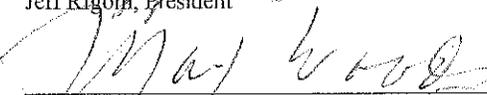
There being no further business to come before the Board, a motion made by Commissioner Patrick Maier, second by Commissioner Paul Nobis to adjourn at 9:42 p.m.

All Commissioners Present Voted "AYE".

The Motion Was Duly Carried.



Jeff Rigoni, President



Max Woods, Secretary