

*Lockport Township Park District
Park Board Minutes
October 27, 2025*

Regular meeting of the Board of Commissioners of the Lockport Township Park District was held on Monday, October 27, 2025 at 7:00 p.m. at Dellwood Park Community Center, 1811 Lawrence Avenue, Lockport, IL 60441 followed by the Pledge of Allegiance.

Upon calling roll, the following Commissioners were present:

Jeff Rigoni
Don Bauer
Paul Nobis
Patrick Maier

Also, present were:

Bill Riordan, Executive Director
Nathan Krusinski, Director of Business
Ken Tondini, Director of Park Services
Pete Hall, Director of Facilities, Projects & Planning
Ben Ragle, Director of Recreation
Gina Madden, Attorney
Lisa Bruni, Board Recording Secretary
Jennifer Williams, Challenge Fitness Manager
Steve Lunde, Director of Golf Course Operations
Jeff Schenk, Chief of Police
Amy Rauhen, Recreation Supervisor

Consent Agenda

Motion made by Commissioner Don Bauer, second by Commissioner Paul Nobis to approve consent agenda for the following:

- Minutes of September 22, 2025
- Board Workshop Minutes of October 7, 2025
- Bills & Payrolls

Roll call results were as follows:

Ayes: Jeff Rigoni, Donald Bauer, Patrick Maier, Paul Nobis

Nays: None

The Motion Was Duly Carried

Disbursement checks issued and recorded in the accounts payable journal for September 2025 for the following funds:

General Fund	116,840.16
Museum Fund	5,159.75
Police Fund	3,632.65
Liability Fund	73,197.62
Recreation Fund	727,238.73
Chaney Pool Fund	5,676.60
Heritage Falls Water Park Fund	29,906.00
Challenge Fitness	89,981.43
Prairie Bluff Public Golf Club	119,351.20
Special Recreation Fund	7,910.00
Construction	<u>1,410.00</u>
Total	\$1,180,304.14

Employee payrolls for the month of September 2025 for the following funds:

General Fund	110,797.54
Museum Fund	1,574.00
Police Fund	28,651.84
Recreation Fund	151,262.01
Chaney Pool Fund	822.12
Heritage Falls Water Park Fund	822.12
Challenge Fitness	70,853.94
Prairie Bluff Public Golf Club	<u>140,013.80</u>
Total	\$504,797.37

Treasurer's Report

Motion made by Commissioner Paul Nobis, second by Commissioner Don Bauer to approve the Treasurer's Report as follows:

- Fiscal Treasurer's Report September 2025
- Cash & Investment Report September 2025
- PPRF Analysis

- Prairie Bluff September 2025
- Round Analysis
- Challenge Fitness September 2025
- License Agreement Payments

Roll call results were as follows:

Ayes: Jeff Rigoni, Donald Bauer, Patrick Maicr, Paul Nobis

Nays: None

The Motion Was Duly Carried

Correspondence

- Thank you to all staff and workers for a job well done on the new trail and park at Lago Vista.
- Thank you from Crest Hill Police Association for the Park District's support for their 15th Annual CHPA Golf Outing Fund Raiser.
- Thank you note from WILS Chi Chapter Scholarship Program for helping support their program and for the District's generous donation of use of three Premium Bays at Prairie Bluff Golf Course.

Report of Officers

A. Attorney's Report

- None

B. Secretary's Report

- None

C. President's Report

- None

Director's Report

- **Department Head Meetings**
I continue to meet with the Department Heads currently focused on the 2026 budget.
- **Safety Meeting**
We continue to hold safety meetings virtually.
- **Special Events**
Attached are the special events through November 2025.
- **Haunted Hayride and Curse of the Bayou**
The Haunted Hayride and Curse of the Bayou finished up Oct. 24-26th.
- **Not So Scary Hayride**
The Not So Scary event took place Oct. 12th and 13th with approximately 1,500 people attending.
- **Christmas in the Square**
Christmas in the Square is Saturday, November 29th from 1 to 5 p.m. with the tree lighting around 4:30 p.m.
- **Crest Hill Winterfest**
The City of Crest Hill is having a Winterfest on Saturday, December 6th from 3-6 p.m. around their Administration building. We will be participating in this event, providing a craft table and distributing pop, water and chips out of our concession trailer.
- **Holiday Event**
The annual Holiday event is Friday, December 12th at Prairie Bluff.
- **Joint Tune UP/ Senior Clubs Holiday Event**
The annual Joint Tune Up/Senior Clubs holiday event at Cog Hill is Friday, December 12th at 11:30 a.m. Please let me know if you plan on attending.
- **NWCSRA Recognition Dinner Dance**
The NWCSRA annual Recognition Dinner Dance is Wednesday, December 10th at 6:00 p.m. Let me know if you plan on attending as they have limited space.
- **Annual Board Training**
The annual Board training was done before the start of this Board meeting.
- **Park/Facility Tour**
The annual park/facility tour was on October 7th.

- **Prairie Bluff Hours on Sunday**
The City of Crest Hill adjusted the hours to sell alcohol on Sundays to match the hours for the rest of the week.
- **Heritage Falls Water Park Update**
Pete stated after much debate, the best option for the leaking pipe would be to trench a 2" pipe below grade and then come back up to connect it. He explained that is the most cost-effective option and would allow staff to monitor the leak next year and see if the water loss is down compared to this season. The pipe repair will take place this fall. Pete added that the parking lot has been sub graded and is ready for stone and paving in the next couple of weeks. He added that the permit was issued and the school was onboard with the new addition. The contractor did undercut a foot and proof-rolled the area which did cost a little more but will help the asphalt last longer.
- **Chaney Pool**
Pete stated that the liner and slide permits have been submitted and we are waiting for approve from IDPH. He explained that he would like to go to bid in the next month or two for the slide production since it will take a while for it to be fabricated.
- **Dellwood Park Bridges**
There are several items requested from the IDNR to be resubmitted for the permit application on the bridges.
- **Crest Hill Memorial Park Update**
The playground is open and the punch list items are being addressed. Pete added that the tree and asphalt for ADA accessibility have been completed.
- **Silo Bend Update**
The playground is open and we are finalizing the garage and bathroom plans. Pete stated that the playground has been well received; it is a popular park that is being well used.
- **Lago Vista Park Update**
The park is open. The concrete has been poured for the outdoor fitness equipment, which should be arriving the next few months. The walking path has been completed; the asphalt around the path was pulverized and then replaced. There still is grading that needs to be done on the side of the path and park services has already begun working on that project
- **Adelmann Park Walking Path**
The walking path paving is complete and the landscaping has been restored. A sidewalk has been added and a portion of the pathway was moved so that it no longer intrudes on a neighbor's property.
- **Solar update**
The project is waiting on the engineering approvals form Comed. Pete stated that the timeline has changed due to the additional solar panels. The installation has been pushed to the spring but we have confirmation that all of the rebates will still be available to the District at that time.
- **Creekside / Oak Valley Playground**
Staff met with Plainfield District to design this new park site. Pete stated this will be a spring 2026 project but that they are working on the agreement, scope and a preliminary layout.
- **Other capital updates**
Staff is working on requirements for updating the mixing pad at Prairie Bluff. Pete stated that he and Bill met with a company for lighting concepts at Prairie Bluff. The design includes up lighting the trees along the entrance drive, lighting to accent the architectural features of the building, path lights along the building entranceway, a light for the flagpole and lighting along the back patio and walkway along with some string lights. A discussion about the cost of the project took place. Bill also stated that park maintenance was looking at replacing the striping machine they currently lease. He added that staff had a new company demonstrate their machine and that it would be a better option for the district. Bill stated that he would like to purchase the machine this year so that the District can take advantage of the NRPA and competitor discounts that will expire in December. He added that he would be presenting this to the Board at the November meeting.
- **Community Solar**
Attached is information on Community Solar. This is an opportunity to save the District approximately 12% of our electric usage cost. We can participate in this program and also use alternative energy solutions (solar panels). With rising electric costs, this could help offset some of these costs. This is a 20-year program. A discussion ensued with regards Community Solar and the money it could save the District. Bill stated he would continue researching it and bring more information to the Board at a future meeting.
- **IAPD Best of the Best Gala**
IAPD's Best of the Best Gala was Friday October 24th. President Rigoni attended the event.

- **IAPD/IPRA Conference**
The IAPD/IPRA State Conference is January 29th-31st. The early bird registration deadline is early December. Please let me know if you plan on attending the conference. Attached is the schedule of events.
- **PDRMA RMI**
PDRMA's annual Risk Management Institute is Friday, November 21st. Various employees will attend this annual event.
- **PDRMA Claims Committee**
I sit on PDRMA's Claim Committee and attended the October meeting including an appeal hearing from another Park District.
- **Staff Resignation**
Attached is a resignation letter for one of our Park Services staff, who is taking a new job with the Village of Downers Grove in their maintenance department.
- **All Staff Meeting**
We will resume our All Staff meetings before the end of the year.
- **Will County CED Summer Internship Program**
Pete and I attended Will County's CED Summer Internship Program to look at offering this in a few areas of the Park District next summer. A short discussion ensued with regards to the program and the benefits other park districts have had participating in it.
- **Dellwood Foundation Meeting**
The Dellwood Foundation meeting is Wednesday, October 29th at noon.
- **Carillon Lakes Community Meeting**
I attended a community meeting at Carillon with several staff members; Pete, Ben, Katie and Amy. This meeting was hosted by Lockport Township with Senator Laughran-Cappel leading the event, it was a productive meeting.
- **LPR/Camera Consolidation Meeting**
Staff met with a representative from Flock cameras to look at options for license plate readers and consolidating our cameras for the 2026 budget.

New Business:

A. Introduce Full-Time Staff Members in Recreation

With the resignation of Rachael Click, staff interviewed 9 candidates for the Recreation Supervisor/Senior Programming Position. Here this evening is Amy Rauen. Amy worked full time with the Park District from 2006-2013 and took some time off to raise a family. Since then Amy has worked part time or volunteered with the District. Amy started full time on October 13th and has hit the ground running. Please welcome back Amy Rauen. Amy addressed the Board and staff and thanked them for the opportunity to return to the District.

B. Approve IAPD Credential Certificate

In the event our Board wishes to attend and vote at the IAPD Annual Business Meeting, the attached Credential Certificate must be properly certified. This certificate will entitle the delegate or, in their absence, an alternate listed thereon to vote on matters presented during the Associations Annual Business Meeting to be held on Saturday, January 31, 2026 at 3:30 p.m.

Motion is to certify IAPD Credential Certificate.

Motion made by Commissioner Patrick Maier, second by Commissioner Don Bauer to certify the IAPD Credential Certificate.

Roll call results were as follows:

Ayes: Jeff Rigoni, Donald Bauer, Paul Nobis, Patrick Maier

Nays: None

The Motion Was Duly Carried

C. Approve 2025 Tax Levy Estimate

Around this time of the year, we estimate the amount of money necessary to operate the Park District at least 20 days prior to adopting the new tax levy ordinance. This estimate needs to be announced and approved at a Board meeting. Each year there are 5 steps associated with a tax levy and truth in taxation process. With the CPI at 2.9% and estimated new construction valued around \$25 million, the 2025 tax levy increase is estimated to be less than 5%.

Below is the summary of the 2025 Estimated Tax Levy. Next month staff will present the 2025 tax levy ordinance for approval. Since the estimated tax levy is less than 5%, the Park District is not required to hold a public hearing prior to adopting the Tax Levy at the November Board Meeting. After adopting the Tax Levy, Nathan will file the Tax Levy with the County by the last Tuesday in December.

The aggregate amount levied last year for Corporate and Special Purpose Funds was \$8,084,273.49. The money needed for Corporate and Special Purposes Funds for the 2025 tax levy is \$8,487,679. This represents a 4.99% from last year's levy. The amount levied last year for Bond and Interest, SRA and PA 102 was 2,041,456.62. The money needed for Bond and Interest, SRA and PA 102 for the 2025 Tax Levy is \$2,122,000. This represents a 3.95% increase from last year's levy. The total amount levied last year was \$10,257,730.11. The total money needed for the 2025 tax levy is \$10,609,679. This represents a 4.78% increase from the 2024 tax levy.

Staff Recommends approving the estimated 2025 Tax Levy of \$8,487,679 for Corporate and Special Purpose Funds and \$2,122,000 for Bond and Interest, SRA and PA 102 for a total tax levy of \$10,609,679.

Motion made by Commissioner Paul Nobis, second by Commissioner Patrick Maier to approve the estimated 2025 Tax Levy of \$8,487,679 for Corporate and Special Purpose Funds and \$2,122,000 for Bond and Interest, SRA and PA 102 for a total tax levy for \$10,609,679.

A short discussion ensued with regards to the assessment value and increase in taxes to individual homeowners.

Roll call results were as follows:

Ayes: Jeff Rigoni, Donald Bauer, Paul Nobis, Patrick Maier

Nays: None

The Motion Was Duly Carried

D. Approve Early Order Plant Protectants

In an effort to reduce costs, we participate in an early order program for the plant protectants at Prairie Bluff. Andrew will be participating in the Harrell's LLC early order program for several products. With the early order program, we lock in prices for today, take delivery in the spring, make payment after delivery and receive a rebate. The total cost for the various products attached is \$27,052.30 with an expected rebate of 15% or \$3,436.09.

Staff is recommends approving the early order purchase through Harrell's LLC for the amount of \$27,052.30 with

Motion made by Commissioner Don Bauer, second by Commissioner Paul Nobis to approve the early order purchase through Harrell's LLC for the amount of \$27,052.30 with the expected rebate of \$3,436.09

Roll call results were as follows:

Ayes: Jeff Rigoni, Donald Bauer, Paul Nobis, Patrick Maier

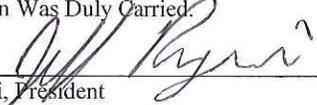
Nays: None

The Motion Was Duly Carried

There being no further business to come before the Board, a motion made by Commissioner Don Bauer, second by Commissioner Paul Nobis to adjourn at 7:54 p.m.

All Commissioners Present Voted "AYE".

The Motion Was Duly Carried.



Jeff Rigoni, President



Max Woods, Secretary