

*Lockport Township Park District
Park Board Minutes
May 19, 2025*

Regular meeting of the Board of Commissioners of the Lockport Township Park District was held on Monday, May 19, 2025 at 7:00 p.m. at Dellwood Park Community Center, 1811 Lawrence Avenue, Lockport, IL 60441 followed by the Pledge of Allegiance

Upon calling roll, the following Commissioners were present:

Jeff Rigoni
Don Bauer
Max Woods
Paul Nobis
Patrick Maier

Also, present were:

Bill Riordan, Executive Director
Pete Hall, Director of Facilities, Projects and Planning
Nathan Krusinski, Director of Business
Ken Tondini, Director of Park Services
John Waxweiler, Police Chief / HR Coordinator
Ben Ragle, Challenge Fitness Facility Manager
Lisa Bruni, Board Recording Secretary
Gina Madden, Attorney
Steve Lunde, Director of Golf Course Operations
Andrew Evans, Director of Golf Grounds Operations
Jeff Schenk, Sergeant
Tucker Holmgren, Park Services
Danielle Jimenez, DPCC Administrative Assistant

Motion made by Commissioner Max Woods, second by Commissioner Paul Nobis to approve consent agenda for the following:

- Minutes of April 28, 2025
- Bills & Payrolls

Roll call results were as follows:

Ayes: Jeff Rigoni, Donald Bauer, Max Woods, Paul Nobis, Patrick Maier

Nays: None

The Motion Was Duly Carried

Disbursement checks issued and recorded in the accounts payable journal for April 2025 for the following funds:

General Fund	29,765.29
Museum Fund	711.13
Police Fund	8,884.08
Recreation Fund	385,095.42
Chaney Pool Fund	3,134.71
Heritage Falls Water Park Fund	186,817.97
Challenge Fitness	47,684.26
Prairie Bluff Public Golf Club	171,823.39
Construction Fund	73,932.84
Grant Fund	<u>20,036.31</u>
Total	\$927,855.40

Employee payrolls for the month of April 2025 for the following funds:

General Fund	107,348.56
Museum Fund	1,392.00
Police Fund	38,779.76
Recreation Fund	148,897.14
Chaney Pool Fund	746.64
Heritage Falls Water Park Fund	746.64
Challenge Fitness	77,921.06
Prairie Bluff Public Golf Club	<u>94,908.68</u>
Total	\$470,740.48

Treasurer's Report

Motion made by Commissioner Don Bauer second by Commissioner Paul Nobis to approve the Treasurer's Report as follows:

- Fiscal Treasurer's Report April 2025
- Cash & Investment Report April 2025
- PPRT Analysis

- Prairie Bluff April 2025
- Round Analysis
- Challenge Fitness April 2025
- License Agreement Payments

Roll call results were as follows:

Ayes: Jeff Rigoni, Donald Bauer, Max Woods, Paul Nobis, Patrick Maier

Nays: None

The Motion Was Duly Carried

Correspondence

- None

Attorney Report

- None

Director's Report

- **Department head meetings**
Continue to meet with Department Heads to prepare for 2025 events, projects and transition for Recreation and Police Departments.
- **Safety meeting**
We continue to hold safety meetings virtually.
- **Special events**
Attached are the special events through June 2025.
- **Military History Weekend meeting**
I met with Rachael and Ben in preparation for MHW.
- **Dellwood Foundation outing**
The Dellwood Foundation outing was Friday May 2nd. Bill stated that the event went well and rose over \$4,500 for n.
- **Dellwood Foundation meeting**
The Dellwood Foundation will meet on 5/21/25 and re-organize the Board.
- **Summer outings**
Attached is the list of the summer outings for IAPD and the LTHS Foundation. Please let me know who plans on attending which events.
- **2024 Audit**
The 2024 Audit is done waiting on a report from IMRF. Representatives from Lauterbach and Amen will be at the June Board meeting to present the 2024 Audit.
- **Challenge Fitness Grand Re-opening**
The grand re-opening event was Saturday May 17th
- **Challenge Fitness expansion update**
Pete stated that the facility is now open, there are a few odds and ends that need to be completed. Final billing will be paid out in the next month or so and there will be a 1-year warranty on contracted work.
- **Challenge Fitness summer pool shutdown**
Pete explained that the pool would be shut down for approximately 6 weeks for the first phase of the project. The second phase will be completed next year. This year's project will begin in August and will have an aggressive schedule for completion.
- **Heritage Falls Water Park update**
Pete stated that the liner installation is complete, the pool is filled and the new fence was installed. He added that the splash pad is almost complete, there are a couple of pieces left to install.
- **Chaney Pool**
Pete stated the leak has been found and fixed and the pool is currently being filled.
- **Dellwood Park bridges**
IDNR is reviewing the permit application.

- **Crest Hill Memorial Park update**
Pete explained that the landscaping has been installed and the contractor is finishing punch list items. He added that the playground is open.
- **Highland Ridge update**
The contractor started this project. Pete stated that the playground is installed, the underground drainage is in and the surface needs to be installed.
- **Silo Bend update**
Hacienda Landscaping is planning to start the project next week and the project should take 2 ½ to 3 months to finish.
- **Lago Vista update**
Pete stated that the playground is equipment is currently being shipped. The project should start in early July and will be completed by the end of summer.
- **FCC update**
Pete explained that the walk-in-freezer project is nearing completion. The cameras were installed, the kitchen area is near complete and roof replacement was started. He added that the walk-in freezer is being delivered and installed next Monday and then the project should be wrapping up shortly.
- **Solar update**
Staff will discuss solar options at DPCC.
- **Material storage building location**
Pete stated that staff is looking to relocate the material storage building due to poor ground conditions and too many utilities in that area. He showed options for new locations and feels the new location is the best option.
- **Other capital updates**
The driving range netting extension will start shortly.
- **Summer Registration**
Attached is a summary of the summer registration for Residents and Non-Residents.
- **Splash Pads**
The splash pads will be open by Memorial Day weekend.
- **Legislative Conference / Parks Day**
The Capitol building was packed for Parks Day, as we were able to meet with 3 of our Legislators.
- **NRPA 2025**
The NRPA conference is September 16th to 18th. Please let me know ASAP if you plan on going so I can register you.
- **NWCSRA meeting**
I will be attending the May NWCSRA Board meeting.
- **LABP Open Enrollment**
Our annual open enrollment meeting was May 14th, the plan year runs from 7/1/25-6/30/26.
- **Property inquiry**
I met with a homeowner that asked if we had an interest in purchasing his property. At this time, it does not seem to make sense to purchase for parking, the price would be too high for that use.
- **PDRMA membership assembly**
Nathan and I attended PDRMA's annual membership assembly.

New Business:

A. Swearing in of Commissioners

Attached is the Certificate of Results and Certificates of Elections for the Consolidated Election held on April 1, 2025. Congratulations to Commissioner Woods and Commissioner Maier on successfully winning their election bids. Commissioner Woods won the unexpired 2-year term, while Commissioner Maier won the full 6-year term.

Max Woods and Patrick Maier will be sworn in individually at this time.

B. Reorganization of the Board 2025-2026

As is customary at the Annual Meeting, the Board is reorganized. Bill Riordan will initiate the process and then turn it over to the Board President for the rest of the nominations.

Nominations will be taken for:

- President
- Vice President
- Secretary
- Treasurer

With that said, at this time, the floor is open for nominations for President for the coming year. There is a nomination for: Jeff Rigoni Are there any other nominations?

Hearing none, I would ask that a unanimous ballot be cast for Jeff Rigoni as President?

Motion made by Commissioner Max Woods, second by Commissioner Paul Nobis
All Commissioners Present Voted "AYE"
The Motion Was Duly Carried

President Jeff Rigoni then assumed the Chair and asked for nominations for Vice-President. Commissioner Max Woods nominated Commissioner Paul Nobis for Vice President. President Rigoni asked that a unanimous ballot be cast for Vice-President.

Motion made by Commissioner Don Bauer, second by Commissioner Patrick Maier
All Commissioners Present Voted "AYE"
The Motion Was Duly Carried

President Rigoni nominated Max Woods as Secretary. President Rigoni asked that a unanimous ballot be cast for Secretary.

Motion made by Commissioner Don Bauer, second by Commissioner Patrick Maier
All Commissioners Present Voted "AYE"
The Motion Was Duly Carried

Commissioner Paul Nobis nominated Commissioner Don Bauer as Treasurer. President Rigoni asked that a unanimous ballot be cast for Treasurer.

Motion made by Commissioner Max Woods, second by Commissioner Don Bauer
All Commissioners Present Voted "AYE"
The Motion Was Duly Carried

C. Appoint Attorney - President

President Rigoni appointed Gina Madden as Attorney

Motion made by Commissioner Max Woods, second by Commissioner Paul Nobis
All Commissioners Present Voted "AYE"
The Motion Was Duly Carried

D. Appoint Committee Members - President

Motion made by Commissioner Don Bauer, second by Commissioner Max Woods to approve the following:
Bill Riordan with Pete Hall as alternate of the Northern Will County SRA Board

Motion made by Commissioner Paul Nobis, second by Commissioner Don Bauer to
Approve Commissioner Max Woods and Commissioner Patrick Maier as members of Dellwood Foundation for the coming year.
All Commissioners Present Voted "AYE"
The Motion Was Duly Carried

E. Designation of Depositories - President

Motion was made by Commissioner Paul Nobis, second by Commissioner Max Woods to retain all banking institutions in Will County, Illinois Liquid Asset Funds and PMA Financial Network as banks of deposit.
All Commissioners Present Voted "AYE"
The Motion Was Duly Carried

F. Adopt the remaining 2025 Board Meeting Calendar - President

Motion made by Commissioner Patrick Maier, second by Commissioner Paul Nobis to adopt the remaining 2025 Board Meeting Calendar as follows:

Following Meetings held at DPCC, 1811 S. Lawrence Avenue, Lockport IL 60441
June 23, 2025 Oct 27, 2025
July 28, 2025 Nov 24, 2025
Aug 25, 2025 *Dec 15, 2025 – Due to Christmas
Sept 22, 2025

Bill explained that the calendar is being changed to match our fiscal year. He added that the 2026 dates would be brought to the board for approval in December. After that approval, the dates for the following year will be approved every December.

All Commissioners Present Voted "AYE"
The Motion Was Duly Carried

G. Introduce Full Time Staff Member in Park Services

With the resignation of a staff member in Park Services, staff held interviews to fill this position. We were looking for an individual with a mechanical background.

Tucker Holmgren just graduated from JJC from the HVAC program. Tucker started full time with the District last week.

Please welcome Tucker Holmgren.

H. Approve Purchase of Mower

For the past month staff has tested a couple autonomous mowers to cut the range. This will allow us to keep the range open each week while we cut the range. We tested two Husqvarna units (1 larger unit and a smaller unit) and two Kress units (2 smaller units). The Kress units are half the price, easier to program and run off a satellite eliminating any dead spots. It also does not have a monthly subscription price.

These mowers can mow any time including when the range is open, saving staff time. Also, because they are so light, they are able to mow after it rains without causing ruts.

Since these mowers were not in the 2025 budget, staff is looking for approval to purchase these units.

Staff recommends approving the purchase of two Kress RTK 6 Acre Robotic Mowers with obstacle avoidance from Burris Equipment through the Sourcewell Purchasing Cooperative for \$23,332.00.

Motion made by Commissioner Patrick Maier, second by Commissioner Paul Nobis to approve the purchase of 2 Kress RTK 6 Acre Robotic Mowers with obstacle avoidance from Burris Equipment through the Sourcewell Purchasing Cooperative in the amount of \$23,332.00.

A short discussion ensued with regards to the new mowers.

Roll call results were as follows:

Ayes: Jeff Rigoni, Donald Bauer, Max Woods, Paul Nobis, Patrick Maier

Nays: None

The Motion Was Duly Carried

I. Review Policy Manual – Health Insurance

As discussed at the budget meeting, staff is looking to change section 5B.06.1.2 of the policy manual. At the June 22, 2015 Board meeting the Board set an initial amount to be paid to FT employee who opt out of our Health Insurance benefits. The initial amount was set at \$2,000 for those who completely opt out of our health insurance benefits and \$1,000 for those who are eligible for employee + spouse, employee + child(ren) or family coverage but opt for single coverage. Staff is looking to only increase those who are eligible for coverage and completely opt out of these benefits from \$2,000 to \$3,000 effective 7/1/25 when our plan year begins. Currently seven employees completely opt out of our health insurance benefits. This is a significant savings to the District (five of the seven would be family coverage).

Staff will discuss with the Board the impacts of this policy change. There will be no action taken this month as we typically review any changes to the policy manual over two Board meetings to give the Commissioners time to review.

Commissioner Bauer asked the staff some questions with regards to the banquet hall and restaurant at Prairie Bluff. A discussion ensued with and Bill stated that staff would be focusing on what will be best for food service at the restaurant and driving range.

There being no further business to come before the Board, a motion made by Commissioner Max Woods, second by Commissioner Paul Nobis to adjourn at 7:54 p.m.

All Commissioners Present Voted "AYE".

The Motion Was Duly Carried.

Jeff Rigoni, President

Max Woods, Secretary