

*Lockport Township Park District
Park Board Minutes
January 22, 2024*

Regular meeting of the Board of Commissioners of the Lockport Township Park District was held on Monday, January 22, 2024 at 7:00 p.m. at Dellwood Park Community Center, 1811 Lawrence Avenue, Lockport, IL 60441 followed by the Pledge of Allegiance

Upon calling roll, the following Commissioners were present:

Jeff Rigoni
Don Bauer
Max Woods

Also, present were:

Bill Riordan, Executive Director
Dave Herman, Director of Recreation
Lisa Bruni, Board Recording Secretary
Nathan Krusinski, Business Manager
Ken Tondini, Director of Park Services
Pete Hall, Director of Facilities, Projects & Planning
John Waxweiler, Director of Public Safety
Ben Ragle, Challenge Fitness Facility Manager
Gina Madden, Attorney
Danielle Jimenez, DPCC Administrative Assistant
Jennifer Williams, Aquatics/Fitness Supervisor
Rachael Click, Recreation Supervisor
Eric Szuta, DPCC Custodian

Public Hearing 2024 Budget and Appropriations Ordinance – President Rigoni called the public hearing to order at 7:00 p.m. President Rigoni stated that purpose of the hearing will be to receive public comments on the 2024 Budget and Appropriations Ordinance. The combined Annual Budget and Appropriations Ordinance appropriates the monies that are necessary to cover the projected expenses and liabilities that the Lockport Township Park District may incur in 2024. The 2024 Budget and Appropriation Ordinance was put on display at the Dellwood Park Community Center from December 15, 2023 through January 19, 2024. Notice of this public hearing along with the notice putting the Budget on display was published in the Joliet Herald News on December 12, 2023. He then asked if there are any questions or comments from the Board. Commissioner Bauer inquired if the budget needed to be amended due to the club car purchases, Bill stated that it did not. President Rigoni declared the public hearing closed at 7:01. No visitors were present for the hearing and there were no public comments.

Motion made by Commissioner Max Woods, second by Commissioner Don Bauer to approve consent agenda for the following:

- Minutes of December 18, 2023
- Bills & Payrolls

Roll call results were as follows:

Ayes: Jeff Rigoni, Don Bauer, Max Woods
Nays: None
The Motion Was Duly Carried

Disbursement checks issued and recorded in the accounts payable journal for December 2023 for the following funds:

General Fund	146,090.64
Museum Fund	576.17
Police Fund	6,035.56
Liability Fund	51,550.92
Recreation Fund	272,371.20
Chaney Pool Fund	980.60
Heritage Falls Water Park Fund	889.39
Challenge Fitness	47,373.14
Prairie Bluff Public Golf Club	84,214.44
Grants	<u>6,306.39</u>
Total	\$616,388.45

Employee payrolls for the month of December 2023 for the following funds:

General Fund	153,781.13
Museum Fund	3,663.75
Police Fund	35,963.64
Pension Fund	52,947.21
Recreation Fund	233,540.03
Chaney Pool Fund	1,039.92
Heritage Falls Water Park Fund	1,039.92

Challenge Fitness	106,298.60
Prairie Bluff Public Golf Club	<u>123,071.15</u>
Total	\$711,345.35

Treasurer's Report

Motion made by Commissioner Max Woods, second by Commissioner Don Bauer to approve the Treasurer's Report as follows:

- Fiscal Treasurer's Report December 2023
- Cash & Investment Report December 2023
- PPRT Analysis
- Prairie Bluff December 2023
- Round Analysis
- Challenge Fitness December 2023
- License Agreement Payments

A short discussion ensued regarding payments for entertainment at monthly matinees.

Roll call results were as follows:

Ayes: Jeff Rigoni, Don Bauer, Max Woods

Nays: None

The Motion Was Duly Carried

Correspondence

- A thank you letter was received from Chicagoland Toys for Tots Motorcycle Parade thanking the Park District for serving as a toy collection site.
- A thank you letter from the University of St. Francis for the Park District's donation of a golf gift certifications for their annual golf outing.

Director's Report

- **Department Head Meetings**
Bill meets frequently with Department Heads.
- **Rotary Weekly Meetings**
Bill attended various Rotary meetings.
- **Safety Meeting**
We continue to hold safety meetings virtually.
- **Special Events**
Attached are the special events in February 2024.
- **Chamber Outing**
The Lockport Chamber of Commerce is having an outing at the Prairie Bluff range on Friday 2/23/24. Bill asked the Commissioners to let him know if they would like to attend.
- **Dellwood Foundation Outing**
The Dellwood Foundation "Range Outing" is Friday May 3rd. Bill asked the Commissioners to let him know if they planned on attending this outing.
- **Pickle ball lights**
We are waiting on Comed to energize the lights and are currently on target for the spring.
- **Challenge Fitness Expansion update**
The plan is to be out to bid by the end of January 2024. Pete stated that the final drawings should be approved in the next week and we should receive the building permit in the next couple of weeks. He added that he planned on going to bid next week when he received the new drawings. The bids would then be brought to the Board for approval at the February meeting.
- **Heritage Falls Water Park update**
Pete gave an update on the latest for HFWP; he stated that a permit will be needed through IDPH in order to install a new liner. Bill added that since the permit would not be received in time to get the liner installed this year, we will apply for it and then install it prior to the 2025 season. A short discussion ensued with regards to the permit process and the installation timeline.
- **Prairie Bluff Banquet bathrooms update**
The repairs have started. Pete updated the Board and stated that the demolition, plumbing and floor are all complete. He added that the tile was scheduled to be started today and that the project was on schedule and on budget.

- **Police Building update**
Pete explained that the demolition has been completed along with the outside framing and spray insulation. Staff is now working on the plumbing and interior framing.
- **NIMEC Renewal**
Bill explained that last year we renewed the CF/DPCC account for 3 years and the Prairie Bluff account for 1 year. Next month I will be looking for authority to enter into an agreement with NIMEC. A discussion took place with regards to the agreement and the option to go solar. Bill stated that he is continuing to gather information and will bring the agreement to the Board next month.
- **Solar Update**
Staff will continue to research possible solar options.
- **School – IGA’s**
We will be updating all school IGA’s as part of the Efficiency Committee process.
- **IAPD/IPRA State Conference**
The state conference is January 25th – 27th.
- **Efficiency Committee**
Staff is gathering documents for the efficiency committee
- **Legislative Breakfast**
The Legislative Breakfast is Friday February 16th at 7:30am at Tinley Park. All Commissioners plan on attending.
- **Year-End Payroll**
The W2’s were mailed out. There were 488 W2’s processed for 2023.
- **2023 Audit**
The 2023 audit has started with the fieldwork to commencing the end of February.
- **Consumer Price Index**
The final numbers are out for the CPI. The 12-month increase was 3.4%. Attached is the 10-year history of the CPI.
- **Lockport Developments**
Bill is working with a development east of Creekside on land contributions.
- **Crest Hill Developments**
Bill is working with a developer for an aged targeted community in Crest Hill.
- **Crest Hill Admin Area**
Talks resumed with the City on the IGA with the Park District for the playground area.
- **Will County Grant**
We received the signed grant paperwork from Will County for work to be done at FCC. Bill stated that since the grant has been approved staff has started ordering supplies for the upgrades. He added that we will apply for the grant again next year to cover the amount for the proposed walk in freezer.

Commissioner Bauer inquired about the creek shoring at Lago Vista. Bill explained that staff cleans out the outlets to the creek and they will continue to do so in hopes of keeping any erosion of the shore to a minimum. He stated that the City hired an engineer to assess the problem but that there has been no discussion with the District regarding it.

New Business:

Bill stated the he would like to introduce two full time employees to the Board. He first introduced Eric Szuta, DPCC Custodian. Eric thanked the Board for the opportunity to work at the Park District. Bill then introduced Rachael Click, Recreation Supervisor. Rachael took the opportunity to thank the Board for the opportunity to continue to grow and expand her programs at the district. She added that she is humbled to have a chance to explore new programs and hopes to provide programs and ideas that will benefit the district.

A. Adopt Ordinance #2024-1 Budget and Appropriations Ordinance

Attached is the 2024 budget as discussed at the budget workshop in December. There were a couple allocation changes that didn’t impact the overall budget, just some changes within the fund. However, there was 1 change to the 2024 budget that increased the capital expenditures. There were 6 Club Cars in the 2022 and 2023 budget for the golf course that we were hoping to get in prior to December 31, 2023. This did not happen so we had to increase the capital budget for these 6 Club Cars. There will be a \$75,000 increase in capital expenditures with the funds coming from the fund balance in the Prairie Bluff fund.

The notice for the public hearing and putting the budget on display was published in the Joliet Herald News on December 12th. The budget was on display at DPCC from December 15, 2023 through January 19, 2024. The public hearing was held at the beginning of this meeting. We have met the requirements in order to adopt the 2024 Budget and Appropriations Ordinance.

Also attached are the 2024 Budget Summary and Capital Expenditure for the 2024 Budget. The net operating budget for 2024 is increasing by 5.06% from the 2023 Budget. The total expenditure for the Budget is \$29,390,400. The larger projects in this budget includes the Challenge Fitness expansion, the OSLAD Grant and 4 other playground projects, some repairs at Heritage Falls Water Park and money in this budget if the Board would choose to do something with solar energy.

Staff recommends adopting ordinance 2024-1 Budget and Appropriations Ordinance as presented.

Motion made by Commissioner Max Woods, second by Commissioner Bauer to adopt Ordinance 2024-1 Budget and Appropriations Ordinance.

Roll call results were as follows:

Ayes: Jeff Rigoni, Don Bauer, Max Woods

Nays: None

The Motion Was Duly Carried

B. Approve Ordinance 2024-2 Surplus Equipment

Throughout the year, we recommend capital items to be declared surplus. These are capital items owned by the Park District that are no longer needed by the District. Declaring these items surplus will give the District the ability to properly dispose of these assets.

Staff recommends adopting Ordinance 2024-2 declaring surplus equipment per attachment dated January 22, 2024.

Motion made by Commissioner Don Bauer, second by Commissioner Max Woods to approve Ordinance 2024-2 Surplus equipment.

Roll call results were as follows:

Ayes: Jeff Rigoni, Don Bauer, Max Woods

Nays: None

The Motion Was Duly Carried

C. Rescind the Motion to Approve 3-2023 Club Car Carryall with turf package from February 28, 2022 Board Meeting

We originally had 6 Club Car Carryall vehicles for Prairie Bluff Maintenance in previous budgets. With the delays in production, we never received these club cars. Last week Andrew received a call stating the 6 Club Cars are in. Unfortunately, they come with an increase in price. Andrew reached out to Yamaha and they are 12 months out with similar pricing. These Club Cars are priced through the Omnia contract #EV2671-01. We will be purchasing 2 model types. One is the turf package (300) while the other package has the dump bed (502). We will be purchasing 3 of each model. The total of the 6 new Club Car Carryall vehicles through the Omnia Purchasing Coop contract #EV2671-01 is \$74,307.81 delivered. This is an increase of \$12,537.36 from the original purchase in 2022 (61,770.45).

There will be 4 actions taken to approve this purchase. We first need to rescind the 2 motions that were approved at the February 28, 2022 Board meeting and then approve 2 more motions since there are 2 models at different pricing. Staff recommends purchasing the 6 - 2024 Club Car Carryall Vehicles. Below are the 4 actions:

Action number 1:

Staff recommends rescinding the motion to approve the 3-2023 Club Car Carryall 300 Gas utility vehicles with turf package from Nadler Golf through the Omnia Purchasing cooperative contract #EV2671-01 in the amount of \$29,497.80.

Action number 2:

Staff recommends rescinding the motion to approve the purchase of 3-2023 Club Car Carryall 502 Gas utility vehicles with manual dump bed from Nadler Golf through the Omnia Purchasing cooperative contract #EV2671-01 in the amount of \$32,272.65.

Action number 3:

Staff recommends approving the purchase of 3-2024 Club Car Carryall 300 Gas utility vehicles with turf package from Nadler Golf through the Omnia Purchasing cooperative contract #EV2671-01 in the amount of \$35,757.87.

Action number 4:

Staff recommends approving the purchase of 3-2024 Club Car Carryall 502 Gas utility vehicles with manual dump bed from Nadler Golf through the Omnia Purchasing cooperative contract #EV2671-01 in the amount of \$38,549.94.

Motion made by Commissioner Don Bauer, second by Commissioner Max Woods to rescind the motion to approve the 3-2023 Club Car Carryall 300 Gas utility vehicles with turf package from Nadler Golf through the Omnia Purchasing cooperative contract #EV2671-01 in the amount of \$29,497.80.

Roll call results were as follows:

Ayes: Jeff Rigoni, Don Bauer, Max Woods

Nays: None

The Motion Was Duly Carried

D. Rescind Motion to Approve the 3-2023 Club Car Carryall with Manual Dump from February 28, 2022 Board Meeting

Staff recommends rescinding the motion to approve the purchase of 3-2023 Club Car Carryall 502 Gas utility vehicles with manual dump bed from Nadler Golf through the Omnia Purchasing cooperative contract #EV2671-01 in the amount of \$32,272.65.

Motion made by Commissioner Max Woods, second by Commissioner Don Bauer to rescind the motion to approve the purchase of 3-2023 Club Car Carryall 502 Gas utility vehicles with manual dump bed from Nadler Golf through the Omnia Purchasing cooperative contract #EV2671-01 in the amount of \$32,272.65.

Roll call results were as follows:

Ayes: Jeff Rigoni, Don Bauer, Max Woods

Nays: None

The Motion Was Duly Carried

E. Approve the Purchase of 3-2024 Club Car Carryall with Turf Package from Nadler Golf

Staff recommends approving the purchase of 3-2024 Club Car Carryall 300 Gas utility vehicles with turf package from Nadler Golf through the Omnia Purchasing cooperative contract #EV2671-01 in the amount of \$35,757.87.

Motion made by Commissioner Don Bauer, second by Commissioner Max Woods to approve the purchase of 3-2024 Club Car Carryall 300 Gas utility vehicles with turf package from Nadler Golf through the Omnia Purchasing cooperative contract #EV2671-01 in the amount of \$35,757.87.

Roll call results were as follows:

Ayes: Jeff Rigoni, Don Bauer, Max Woods

Nays: None

The Motion Was Duly Carried

F. Approve the Purchase of 3-2024 Club Car Carryall with Manual Dump Bed from Nadler Golf

Staff recommends approving the purchase of 3-2024 Club Car Carryall 502 Gas utility vehicles with manual dump bed from Nadler Golf through the Omnia Purchasing cooperative contract #EV2671-01 in the amount of \$38,549.94.

Motion was made by Commissioner Max Woods, second by Commissioner Don Bauer to approve the purchase of 3-2024 Club Car Carryall 502 Gas utility vehicles with manual dump bed from Nadler Golf through the Omnia Purchasing cooperative contract #EV2671-01 in the amount of \$38,549.94.

Roll call results were as follows:

Ayes: Jeff Rigoni, Don Bauer, Max Woods

Nays: None

The Motion Was Duly Carried

G. Approve Waterline Repair Work in Dellwood Park

In the 2024 Budget there is \$50,000 to repair/replace the waterline to the Police and Maintenance building in Dellwood Park. There were a couple options to accomplish the same end result. Option "A" was what was originally budgeted. This runs a new copper line back to the City's source. Option "B" connects the waterline from the Volz Fieldhouse to the Police/Maintenance building. Option "B" is the preferred option of staff and costs less.

Attached is the proposal from Construction by Camco, Inc. to connect the waterline from Volz Fieldhouse to the Police bathroom area. There will also be a yard hydrant outside the Maintenance garage to fill up the water truck. This will allow staff an option to fill up the water truck in Dellwood Park and the 53 shop after this is complete. There is an alternate on this quote to add a tee connection with a B-box near the CXT and playground for a water fountain. We currently do not have a water fountain on that side of the park and get many requests for this. With the installation of the new waterline, this is an opportunity to place a water fountain in this area.

Staff recommends approving the waterline repair/replacement from Construction by Camco, Inc. in the amount of \$25,430.00 including the connection for a water fountain.

Motion was made by Commissioner Max Woods, second by Commissioner Don Bauer to approve the waterline repair/replacement from Construction by Camco, Inc. in the amount of \$25,430.00 including the connection for a water fountain.

A discussion took place with regards to the project and location of the repairs.

Roll call results were as follows:

Ayes: Jeff Rigoni, Don Bauer, Max Woods

Nays: None

The Motion Was Duly Carried

H. Approve Alcohol Requests for 2024 Events in Dellwood Park

Staff is requesting approval to sell alcohol in Dellwood Park at the following events.

- Summer Concerts - 6:00pm until Midnight on Friday, May 31st and Friday, August 16th
- Military History Weekend - Saturday September 7th, 11:00am until Midnight and Sunday September 8th, 11:00 am until 5:00pm
- Will County Car Show - 8:00am until 5:00pm on Sunday, August 18th
- Wing it Wednesday's concert series - every Wednesday from June 5th thru August 28th from 5:30 until 9:00pm
- Senior Luau in the Park - July 12, 2024 from noon until 2:00pm

Motion was made by Commissioner Don Bauer, second by Commissioner Max Woods to approve alcohol requests for 2024 events in Dellwood Park.

Roll call results were as follows:

Ayes: Jeff Rigoni, Don Bauer, Max Woods

Nays: None

The Motion Was Duly Carried


There being no further business to come before the Board, a motion made by Commissioner Don Bauer, second by Commissioner Max Woods to adjourn at 7:39 p.m.

All Commissioners Present Voted "AYE".

The Motion Was Duly Carried.



Jeff Rigoni, President



Paul Nobis, Secretary