

# Lockport Township Park District

## Camp Chaney & Mini Camp Chaney

Welcome to the *Lockport Township Park District's Camp Program!* We are looking forward to a fun-filled summer with lots of activities planned for your child such as: games, sports, crafts, swimming, field trips, and more! Below you will find some guidelines to help ensure your child has a fun and safe experience at camp. Please read thoroughly. If you have any questions, please contact:

**Cathy Brewer, Recreation Supervisor**  
**815-838-1183, extension 209**  
[cbrewer@lockportpark.org](mailto:cbrewer@lockportpark.org)

**CAMP CHANEY PHONE NUMBER: 815-386-2379**

### CAMPER GUIDELINES

#### Arrival/Dismissal

- Please arrive no earlier than 8:25am, and please pick up no later than 3:00pm. (Or 6pm if in Extended Camp.) Please note that we reserve the right to charge a fee for children that get picked up late or dropped off early.
- Please sign your camper in and out each day with their counselor, unless you give permission for them to walk or ride their bike, in which there is a place for you to mark this information on the emergency form.

#### What to wear

- Wear old, comfortable play clothes and full gym shoes or sandals with toe and strap in back. (Flip flops should only be used when we are inside the pool area)
- All campers should wear sunscreen, and have sun screen with them daily, to reapply. (**Counselors are only allowed to assist with spray-on sunscreens.**)
- For swimwear, girls should wear a full, fitting swimsuit and boys must have lined swim trunks.
- On field trip days, campers **MUST** wear their camp shirts

#### Things to bring

- Bring a lunch and a drink in a small-insulated cooler every day. There is no refrigeration at camp. On field trip days – bring lunch in a throw-away bag.
- ***Every camper must have a water bottle with them at all times. (We suggest the ½ gallon water cooler, with name clearly marked on it)***
- A backpack with swimsuit/towel and sunscreen. We will have the option to swim daily from 12:00/12:30pm-2:30pm.
- NO electronics at camp.
- If you allow your child to carry a cell phone, it must be kept in a backpack and only used with the permission of camp counselors. And, it will only be permitted, if they need to call a parent.
- Please note – counselors **WILL NOT** be responsible for lost items

## **Sickness**

- If child becomes ill at camp, the parent or emergency contact person will be notified to pick up the sick child immediately. Please ensure that the emergency contacts are in the area and are willing to perform as contacts for your child, prior to placing them on Emergency Form.
- Children should be kept home if they exhibit any of the following symptoms (including, but not limited to)
  - \* Fever
  - \* Rash
  - \* Diarrhea/Vomiting
  - \* Presence of lice or any contagious situation
  - \* Discharge of the nose, ears or eyes
- For the safety of all, sick children should be kept home for 24 hours after the last sign of the symptoms disappear, before returning to camp.

## **Medication**

- Campers requiring any type of medication during camp hours must have a signed medication release form on file (by request only). We highly recommend that the medication schedule is altered to fit times outside of the day camp schedule if possible. Medication cannot be distributed without the fully completed release form and detailed note from the pediatrician. If your child is taking medication, the medication must be in an original container with the child's full name on the label and the correct dosage enclosed. Doctors must separate prescriptions so the camp authorities are given only the required dosage. All medication will be kept in a safe and acceptable place.

## **In the case of a serious injury**

- All of our staff members are trained in CPR and First Aid. If the injury (per staff's judgment) is serious enough, the following steps will be taken:
  - \* Call 911
  - \* Make attempts to contact parent/guardian immediately
  - \* If parent/guardian cannot be reached, will call other contact persons on emergency form
  - \* If paramedics need to take your child to the hospital, a staff person will accompany and stay with child until parent/guardian arrives

**Field Trips** – separate sheet at end of packet

**Emergency Form** – Please fill out the attached Emergency Form and bring on 1<sup>st</sup> day.

In our park district programs, CHARACTER COUNTS! We expect campers, parents, and staff to be committed to honoring the six pillars: trustworthiness, respect, responsibility, fairness, caring and citizenship. Three basic overall principles will be expected from all participants:

- A child may not disturb or hurt others verbally or physically
- A child cannot damage the facility, park or equipment
- A child may not place themselves or others in a dangerous situations

The purpose of the policy is to help a child develop self-control and learn to assume responsibility for his or her own actions. As addressed in the following discipline policy, the camp director, parents and recreation supervisor will be informed of any situations that may develop by opening lines of communication.

### Discipline Policy:

Level I: Behavior situations that include physical contact (hitting, striking, kicking, throwing objects, etc.)

- Offense 1 – Camper will have a discipline form filled out and must have it signed by parent. Parents are encouraged to speak with the Camp Coordinator regarding the situation.
- Offense 2 – Camper will have discipline form filled out and must have it signed by parent. Parents are encouraged to speak with the Camp Coordinator regarding the situation. Notification to Recreation Supervisor by Camp Coordinator of child's behavior.
- Offense 3 – Camper will have a discipline form filled out and must have it signed by parent. Parents are encouraged to speak with the Camp Coordinator regarding the situation.  
**Parent(s) required meeting and / or speaking with the Recreation Supervisor. Final warning regarding child's discipline situation.**
- Offense 4 – Upon review by the Recreation Supervisor and Camp Coordinator, camper will be expelled from the camp program. This removal from the program is immediate and there will be no refunds.

Level II: Behavior situations that include verbal abuse (yelling, threats, abusive language, intimidation, swearing, etc.)

- Offense 1 – Camper will be given a time out
- Offense 2 – Camper will receive a discipline form filled out and must have it signed by parent. Parents are encouraged to speak with the Camp Coordinator regarding the situation.
- Offense 3 – Camper will have discipline form filled out and must have it signed by parent. Parents are encouraged to speak with the Camp Coordinator. Notification to Recreation Supervisor by Camp Coordinator of child's behavior.
- Offense 4 – Student will have a discipline form filled out and must have it signed by parent. Parents are encouraged to speak with the Camp Coordinator regarding the situation.  
**Parent(s) required meeting and/or speaking with the Recreation Supervisor. Final warning regarding child's discipline situation.**
- Offense 5 – Upon review by the Recreation Supervisor and Camp Coordinator, camper will be expelled from the camp program. This removal is immediate and there is no refund.

**Lastly, weekly schedules highlighting themes and activities will be posted on our website, [www.lockportpark.org](http://www.lockportpark.org). You will be able to find the schedule by clicking on the camp icon, on the home page, and then click on “Camp Chaney”. Get ready for the FUN!!**

## Day Camp Information and Emergency Form

Please fill this out and turn into the Camp Coordinator. PLEASE PRINT

LAST NAME \_\_\_\_\_ FIRST NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

HOME PHONE \_\_\_\_\_ BIRTHDAY \_\_\_\_\_

MOTHER'S NAME \_\_\_\_\_ MOTHER'S CELL PHONE \_\_\_\_\_

MOTHER'S EMPLOYMENT & PHONE NO. \_\_\_\_\_

FATHER'S NAME \_\_\_\_\_ FATHER'S CELLPHONE \_\_\_\_\_

FATHER'S EMPLOYMENT & PHONE NO. \_\_\_\_\_

NAMES & PHONE NUMBERS IN CASE OF EMERGENCY: **(WE CALL PARENTS FIRST)**

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

MEDICATION TAKEN: \_\_\_\_\_

ALLERGIES: \_\_\_\_\_

IF YOU OR YOUR EMERGENCY CONTACTS CANNOT BE REACHED IN AN EMERGENCY, AND IF IN THE JUDGEMENT OF THE CAMP COUNSELOR, IMMEDIATE MEDICAL ATTENTION IS NEEDED, DO YOU AUTHORIZE RESPONSIBLE PARK DISTRICT STAFF TO SEND YOUR CHILD (PROPERLY ACCOMPANIED) TO AN AVAILABLE HOSPITAL OR PHYSICIAN? YES \_\_\_\_\_ NO \_\_\_\_\_

PLEASE LIST ANY OTHER PERSONS WHO WILL BE ALLOWED TO PICK UP YOUR CHILD.

NAME & PHONE: \_\_\_\_\_ RELATIONSHIP \_\_\_\_\_

NAME & PHONE: \_\_\_\_\_ RELATIONSHIP \_\_\_\_\_

NAME & PHONE: \_\_\_\_\_ RELATIONSHIP \_\_\_\_\_

IF YOUR CHILD WILL BE WALKING OR RIDING A BIKE TO AND FROM CAMP, PLEASE CHECK BELOW. (THEY WILL NOT BE RELEASED TO LEAVE UNTIL THE END OF CAMP TIME).

WALK \_\_\_\_\_ BIKE \_\_\_\_\_ OTHER (PLEASE INDICATE) \_\_\_\_\_

CIRCLE YOUR CHILD'S SWIMMING ABILITY

CAN'T SWIM

SHALLOW WATER ONLY

DEEP WATER

BY SIGNING BELOW, YOU ARE GIVING PERMISSION FOR YOUR CHILD TO ATTEND ALL SWIMMING AND FIELD TRIPS.

PARENT/GUARDIAN SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

# Summer 2016 Field Trips

## Session 1:

1. Thursday, June 9<sup>th</sup>: In house trip – “The Jimmy Jamz Show” & Pizza Lunch
2. Thursday, June 16: Tinley Park Roller Rink
3. Wednesday, June 22: Chicago Field Museum (*5 day camp and mini camp*)

## Session 2:

1. Thursday, June 30: Joliet Splash Station
2. Thursday, July 7: Sci-Tech Hands on Museum, in Aurora
3. Friday, July 15: Lincoln Park Zoo in Chicago (*5 day camp and mini camp*)

## Session 3:

1. Thursday, July 21: Rocket Ice in Bolingbrook
2. Wednesday, July 27: Joliet Slammers Ball Game (*5 day camp and mini camp*)
  - Lunch provided: Hotdog, chips and drink
3. Friday, August 5: Camp Picnic on site



**Crest Hill Branch**

20670 Len Kubinski Drive  
Crest Hill, IL 60403  
815-725-0234

**Lockport Branch**

121 East 8<sup>th</sup> Street  
Lockport, IL 60441  
815-838-0755

**Romeoville Branch**

201 West Normantown Road  
Romeoville, IL 60446  
815-886-2030

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Dear Parent or Guardian:

On Wednesday mornings, a White Oak Library District Children’s Librarian from the Crest Hill Branch will visit Camp Chaney. We will bring books for kids to check out the first two weeks of camp, but the third week we will only collect books. Please have your child bring their library card so they may check out materials.

If your child does not have a library card, we encourage you and your child to visit your local White Oak Branch and get one. If your child has a card from any other Pinnacle Library (Fountaindale, Lemont, Shorewood-Troy, Plainfield, or Joliet) they may use that to check out materials. If your child has a card from a non-Pinnacle Library, you will need to stop by your local White Oak Branch with your child, and their current library card, to register your child as a reciprocal borrower with our Library District (if you haven’t already done this). There is no charge for new library accounts for White Oak Library District residents or to register as a reciprocal borrower.

While visiting the camp, the Librarian will read several stories aloud. We encourage you to ask your child about the stories they hear – it’s a great way to support literacy in their lives! Another fantastic way to keep them interested in books during the summer is to sign them up for our annual summer reading program, which you can do either online or at any of our White Oak branch libraries. Our theme this year is, “Read for the Win!”, and we have an abundance of fun programs for all ages planned!

If you have any questions about our camp visits or about library programs, do not hesitate to contact the Library or Cathy Brewer at the Lockport Park District.

Sincerely,

Amy Byrne-Henderson

White Oak Library District  
Crest Hill Branch Manager  
[abyrne@whiteoaklibrary.org](mailto:abyrne@whiteoaklibrary.org)  
815-552-4278

